



6380 Route 21, Suite 1
Williamson, NY 14589
LIBRARY BOARD OF TRUSTEES MEETING
Thursday, August 20, 2026
4:30 PM

Board Present: M. Collins, President, A. Prater, Vice President, D. Luke, Secretary, K. Gray, Trustee, K. Wieser, Trustee

Library Staff Present: *(Non-voting)* Director: K. Iraci

Absent/Excused: Treasurer: J. Corteville

1. Call to order at: 4:36 pm

b. Public Participation: None

2. CONSENT AGENDA

MINUTES

A. MOTION TO APPROVE: RESOLUTION 2026-104

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

___KGray_____ offered the following motion and seconded by:

___KWieser_____

“Motion to approve the Minutes of the July 16, 2026 meeting.”

___5___ YES

___0___ NO

___0___ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-105

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

___APrater_____ offered the following motion and seconded by:

___KGray_____

“Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2026 Abstract (8) Prior to Payment
Totaling: \$26,071.10
- 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee
Benefits and compensated time off for Abstract (8) (2026)
Totaling: \$25,309.46

Transfer of \$35,000 from CNB Operating to the Chase Operating Account. Transfer of \$25,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payroll #17 (2026) and Payroll #18 (2026) and the transfer of an additional \$15,500.00 from the Operating account to the Voucher account for Abstract 8 (2026) and transfer of \$9,500 for Abstract 9 (2026).

- a. Chase Bank and Canandaigua National Bank Statements for July 2026.
- b. Payroll Change reports Payroll 15 (2026) and Payroll 16 (2026)
- c. Journal Change Entry report for July 16, 2026-August 20, 2026.
- d. July Collateralization Statement for Canandaigua National Bank and Trust

___5___ YES

___0___ NO

___0___ Abstaining

3. REPORTS TO THE BOARD

MOTION TO APPROVE: RESOLUTION 2026-106 – **tabled**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____
_____ offered the following motion and seconded by:

“Motion to approve the August 2026 Treasurer’s Report.”

_____ YES

_____ NO

_____ Abstaining

b. Director’s Report

MOTION TO APPROVE: RESOLUTION 2026-107

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

___KGray_____ offered the following motion and seconded by:

_____DLuke_____

“Motion to approve the August 2026 Director’s Report.”

___5___ YES

___0___ NO

___0___ Abstaining

4. OLD BUSINESS

A. Community Room HVAC

5. NEW BUSINESS

A. Library Communications and Social Media Policies

MOTION TO APPROVE: RESOLUTION 2026-108

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

___KWieser_____ offered the following motion and seconded by:

_____MCollins_____

**“Motion to approve the attached changes to the Library’s
Communications and Community Relations Policy 4000.5 and Social
Media Policy 4000.6.”**

___5___ YES

___0___ NO

___0___ Abstaining

B. OWWL Card Replacement

MOTION TO APPROVE: RESOLUTION 2026-109

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

___DLUKe_____ offered the following motion and seconded by:
___APrater_____

“Motion to approve updating Patron Policy 1000.4 regarding the \$1.00 fee for a replacement card to a \$1.00 fee will be charged for all OWWL card replacements. ”

___5___ YES ___0___ NO ___0___ Abstaining

C. ALA

D. 2027 Holidays

MOTION TO APPROVE: RESOLUTION 2026-110

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

___KGray_____ offered the following motion and seconded by:
___APrater_____

“Motion to approve the attached Williamson Public Library closed holidays for the 2027 calendar year and the breakouts in regards to eligibility for full-time and part-time holiday pay for those regularly scheduled to work on a day a library holiday falls in 2027.”

___5___ YES 0___NO ___0___ Abstaining

E. Benefits 12/1/2026-11/30/2027

F. Disaster Plan

MOTION TO APPROVE: RESOLUTION 2026-111

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

____DLuke_____ offered the following motion and seconded by:
____KWieser_____

“Motion to approve the updated Williamson Public Library Disaster Plan.”

____5__YES ____0__NO ____0__ Abstaining

G. Assurance NYS Minimum Standards

MOTION TO APPROVE: RESOLUTION 2026-112

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 _____

____DLuke_____ offered the following motion and seconded by:
____MCollins_____

“Motion to approve the Williamson Public Library Board of Trustees affirms that the Williamson Public Library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner’s Regulations 90.2 and directs the Williamson Public Library Director to email the Executive Director of the OWWL Library System, a link to the posted August 20,2026 Board Meeting Minutes, reflecting this assurance by the Williamson Public Library Board of Trustees.”

____5__YES ____0__NO ____0__ Abstaining

6. ADJOURNMENT

MOTION TO APPROVE: Adjournment at 6:35 pm

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 ____

____KGray_____ offered the following motion and seconded by:
____MCollins_____

____5__YES 0__NO ____0__ Abstaining