

Williamson Public Library



6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, August 24, 2023

4:30 PM

Present: President: M. Collins, N. Orbaker, Vice President, A. Prater, Secretary, K. Gray, Trustee C. Atwater, Trustee, Trustee: K. Gray, Director: K. Iraci,

Absent/Excused: Treasurer: J. Corteville,

1. Call to order at: 4:38 pm
2. Public Participation: none
3. Consent agenda-

A. Approval of Minutes from Previous Meeting

MOTION TO APPROVE: RESOLUTION 2023-102

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24, 2023 ____K.

Gray_____ offered the following motion and seconded by: _____M. Collins_____

“Motion to approve the Minutes of the July 20, 2023 meeting.”

 5 YES

 0 NO

Abstaining

B. MOTION TO APPROVE: RESOLUTION 2023-103

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24, 2023 _____N.

MOTION TO APPROVE: RESOLUTION 2023-105

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023 _____
_____N. Orbaker_____ offered the following motion and seconded by
_____A. Prater_____

“Motion to approve the August 2023 Treasurer’s Report”

 5 YES 0 NO _____ Abstaining

MOTION TO APPROVE: RESOLUTION 2023-106

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023 _____
_____K. Gray_____ offered the following motion and seconded by _____A.
Prater_____

“Motion to approve the August 2023 Director’s Report”

 5 YES 0 NO _____ Abstaining

4. OLD BUSINESS

A. PLA/AT&T Grant

B. Bequest

MOTION TO APPROVE: RESOLUTION 2023-107

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023 _____
_____A. Prater_____ offered the following motion and seconded by _____C.
Atwater_____

“Motion to approve the acceptance of the remainder of the Jean Schyve beneficiary bequest from Nationwide and Wells Fargo. The Board and Staff of the Williamson Public Library extend our gratitude to the late

Jean Schyve for remembrance of the Library and extend our heartfelt sympathy to the Schyve family. Jean Schyve’s bequest will assist the Williamson Public Library in ensuring the Library is a welcoming space for future generations.”

__ 5 __ YES __ 0 __ NO _____ Abstaining

C. Construction Grant Assurances

MOTION TO APPROVE: RESOLUTION 2023-108

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023 _____
_____ N. Orbaker _____ offered the following motion and seconded by
_____ K. Gray _____

“Motion to approve the submitting the attached NYS Construction Grant application 0386-24-0638 for Williamson Public Library Safety and Security Upgrades, the attached Assurances for State Aid for Library Construction FY 2023-2024, and certification the Library has the required matching funds on account and available for this project.”

_ 5 _____ YES __ 0 _____ NO _____ Abstaining

D. NYS Construction Grant Wiring

E. Long Range Planning

F. Great Give Back

G. MOTION TO APPROVE: RESOLUTION 2023-109

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023 _____
_____ A. Prater _____ offered the following motion and seconded by
_____ N. Orbaker _____

“Motion to approve the Williamson Public Library participating in the Great Give Back by NYS Libraries by collecting items for the Wayne County Humane Society during the week of October 16-21. For each item donated the Library will forgive up to \$5.00 in fines on an account, the Great Give Back donation cannot be applied to lost materials fees.”

 5 YES 0 NO Abstaining

- H. CNB Certificates of Deposit
- I. Summer Reading Wrap Up

NEW BUSINESS

A. Membership Renewal

MOTION TO APPROVE: RESOLUTION 2023-110

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023
 M. Collins offered the following motion and seconded by
 K. Gray

“Motion to approve membership renewal for Director Kimberly Iraci and the Williamson Public Library for ARSL (Association for Rural and Small Libraries September 2023-August 31, 2024.”

 5 YES 0 NO Abstaining

B. New York State Short Term Disability

MOTION TO APPROVE: RESOLUTION 2023-111

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023
 A. Prater offered the following motion and seconded by
 C. Atwater

“Motion to approve the acceptance of a NYS Short Term Disability payment paid to the Williamson Public Library and crediting 3.19 hours of sick leave to the employee’s sick leave bank.”

 5 YES 0 NO Abstaining

C. MOTION TO APPROVE: RESOLUTION 2023-112

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023

 A. Prater offered the following motion and seconded by K. Gray

“Motion to approve accepting and certification of Kate Karnisky from the attached Wayne County Certification of Eligibles for the classification of Senior Clerk and per Library policy the employee will be probational in this classification for one year.”

 5 YES 0 NO Abstaining

D. Health Insurance 2024

E. Flourish Design Library Letterhead, Business Cards and Envelopes

MOTION TO APPROVE: RESOLUTION 2023-113

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24,2023

 C. Atwater offered the following motion and seconded by M. Collins

“Motion to approve payment of \$291.67 to Flourish Design Services for letterhead and business card design work done up to August 15, 2023

for the Williamson Public Library. The design firm will now finalize designs and create an envelope to match letterhead.”

 5 YES

 0 NO

 Abstaining

F.

MOTION TO APPROVE:

Adjournment

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 24, 2023 C.

Atwater offered the following motion and seconded by: K. Gray

 5 YES

 0 NO

 Abstaining