



Williamson
PUBLIC LIBRARY

6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, February 19, 2026

4:30 PM

Board Present: M. Collins, President, A. Prater, K. Gray, Trustee, D. Luke, Secretary, K. Wieser, Trustee

Library Staff Present: *(Non-voting)* Director: K. Iraci, Treasurer: Jamie Corteville

OWWL Library System Staff Present: R. Kirsop, Executive Director

Absent/Excused: A. Prater, Vice President, J. Corteville, Treasurer

1. Call to order at: 4:29 pm

b. Public Participation:

Guests: Deborah Poray Killenbeck, Alan Killenbeck, Michael Killenbeck, Elora Killenbeck, Ron Kirsop – Director OWWL Library System

Motion to go to executive session

Kate Weiser moved that we go into executive session

2. CONSENT AGENDA

A. MOTION TO APPROVE: RESOLUTION 2026-24

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 _____

___DLuke_____ offered the following motion and seconded by:

_____KWieser_____

“Motion to approve the Minutes of the January 15, 2025 meeting.”

___4___ YES

___0___ NO

_____ Abstaining

B. MOTION TO APPROVE: RESOLUTION 2026-25

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026

_____DLuke_____ offered the following motion and seconded by:
_____Gray_____

““Motion to certify the Board auditing and approval of

1) Payment of Bills and Check Signing for 2026 Abstract (2) Prior to Payment
Totaling: \$2,255.50

2) 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Abstract (2) (2026)
Totaling: \$26,027.48

Transfer of \$35,000 from CNB Operating to the Chase Operating Account. Transfer of \$25,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payroll #4 (2026) and Payroll #5 (2026) and transfer of an additional \$5000.00 from the Operating account to the Voucher account for Abstract 3 (2026).

a. Chase Bank and Canandaigua National Bank Statements for January 2026.

b. Payroll Change reports Payroll 2 (2025) and Payroll 3 (2026)

c. Journal Change Entry report for January 15, 2026-January 19, 2026.

d. January Collateralization Statement for Canandaigua National Bank and Trust

___4___ YES

___0___ NO

_____ Abstaining

REPORTS TO THE BOARD

A. Treasurer's Report

MOTION TO APPROVE: RESOLUTION 2026-26

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 _____

_____MCollins_____ offered the following motion and seconded by:
_____KGray_____

“Motion to approve the February 2026 Treasurer’s Report.”

4 – YES 0 -- NO

b. Director’s Report

MOTION TO APPROVE: RESOLUTION 2026-27

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 _____

___KGray_____ offered the following motion and seconded by:
___KWieser_____

“Motion to approve the January 2026 Director’s Report.”

__4__ YES __0__ NO _____ Abstaining

4. OLD BUSINESS

A. AFR Annual Report

MOTION TO APPROVE: RESOLUTION 2026-28

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 _____

_____DLuke_____ offered the following motion and seconded by:
_____KWieser_____

“Motion to approve filing the attached AFR report for 2025 Financials with a correction on page 18 reflecting in line employee benefits, other 4 full time and 1 part time receive benefits reflected in that line.”

__4__ YES __0__ NO _____ Abstaining

B. 2026 Mandated Board Trainings

2026 Board Training Assurance

MOTION TO APPROVE: RESOLUTION 2026-29

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026

_____KWieser_____ offered the following motion and seconded by:
_____MCollins_____

“Motion to approve the assurances from Williamson Public Library Board of Trustees Diane Luke and Kathryn Gray for 2.0 hours of yearly training as attached.”

__4__ YES

__0__ NO

_____ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-30

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026

_____KWieser_____ offered the following motion and seconded by:
_____DLuke_____

“Motion to approve the following acknowledgements and certifications of annual yearly compliance training for NYS for employees covering: A Harassment Free Workplace For Employees (New York), Active Shooter Response, To the Point About: The Hazard Communications Program and Receipt of the Employee Handbook of Christina Beiderbecke, Christy Bruni, Jen Cantwell, Jamie Corteville, Debra Hosier, Kim Janssen, Kristen Johnson, Marianne Miller and Julie Mohanlall.

A Harassment Free Workplace For Supervisors (New York), Active Shooter Response, To the Point About: The Hazard Communications Program and Receipt of the Employee Handbook for Kimberly Iraci and Kate Karnisky.

A Harassment Free Workplace For Supervisors (New York) of Williamson Board of Trustees: Diane Luke.

__4__ YES __0__ NO _____ Abstaining

C. Oath of Assurance

MOTION TO APPROVE: RESOLUTION 2026-31

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026

_____MCollins_____ offered the following motion and seconded by:
_____DLuke_____

“Motion to approve an assurance to the Williamson Public Library Board of Trustees that Jamie Corteville assures the Board she has taken an oath of office on January 15, 2026, following an appointment by the Williamson Public Library Board of Trustees, to fulfill, as a paid staff member, the position of Treasurer to the Board of Trustees for the 2026 fiscal year and the oath has been filed with the Williamson Town Clerk’s office. The oath covers the appointment of January 1, 2026 – December 31, 2026.”

__4__ YES __0__ NO _____ Abstaining

c. RRLC Grant

5. NEW BUSINESS

A. Library Damage/Code of Conduct Appeal

MOTION TO APPROVE: RESOLUTION 2026-32

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 ___
___ Kate Weiser _____ offered the following motion and seconded by: ___
___ Diane Luke _____

“Motion to go into Executive Session to discuss the discipline of a particular person pursuant to Public Officers Law §105(1)(f).”

___4___ YES ___0___ NO _____ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-33

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 ___
___ Kate Weiser _____ offered the following motion and seconded by: ___
___ Kay Gray _____

“Motion to exit Executive Session at _____.”

___4___ YES ___0___ NO _____ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-34

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 ___
___ Diane Luke _____ offered the following motion and seconded by: ___
___ Kay Gray _____

“Motion that the Williamson Public Library Board of Trustees direct the Williamson Public Library Director to carry out the conversation of the Board in Executive Session regarding the suspension of a particular individual.”

4 YES 0 NO _____ Abstaining

B. 2026 Computer Replacement

MOTION TO APPROVE: RESOLUTION 2026-35

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 _____
_____ KGray _____ offered the following motion and seconded by: _____
_____ KWieser _____

“Motion to approve the aggregated computer purchasing via OWWL Library System for replacement of one staff and two public computers as per the Library’s replacement schedule, aligned with OWWL policy and any applicable software licensing as attached.”

 4 YES 0 NO _____ Abstaining

C. Security Upgrade Quotes

MOTION TO APPROVE: RESOLUTION 2026-36 TABLED

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on February 19, 2026 _____
_____ offered the following motion and seconded by: _____

“Motion to approve contracting with _____ to upgrade and replace the Williamson Public Library’s current security monitoring system as per attached quote with payment made via assigned reserved funds for this replacement and via a NYS Aid for Library Construction grant pending.”

_____ YES _____ NO _____ Abstaining

6. ADJOURNMENT

MOTION TO APPROVE: Adjournment at 6:33 pm

At a meeting of the Board of Trustees of the Williamson Public Library held at the
Williamson Public Library in Williamson, New York on February 19, 2026

_____ offered the following motion and seconded by: _____

__4_YES

0_NO

___ Abstaining