



6380 Route 21, Suite 1  
Williamson, NY 14589  
LIBRARY BOARD OF TRUSTEES MEETING  
Thursday, August 20, 2026  
4:30 PM

**Board Present:** M. Collins, President, A. Prater, Vice President, D. Luke, Secretary, K. Gray, Trustee, K. Wieser, Trustee

**Library Staff Present:** *(Non-voting)* Director: K. Iraci

**Absent/Excused:** Treasurer: J. Corteville

**1. Call to order at: 4:36 pm**

**b. Public Participation: None**

**2. CONSENT AGENDA**

## **MINUTES**

### **A. MOTION TO APPROVE: RESOLUTION 2026-104**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_KGray\_\_\_\_\_ offered the following motion and seconded by:

\_\_\_KWieser\_\_\_\_\_

**“Motion to approve the Minutes of the July 16, 2026 meeting.”**

\_\_\_5\_\_\_ YES

\_\_\_0\_\_\_ NO

\_\_\_0\_\_\_ Abstaining

### **MOTION TO APPROVE: RESOLUTION 2026-105**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_APrater\_\_\_\_\_ offered the following motion and seconded by:

\_\_\_KGray\_\_\_\_\_

“Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2026 Abstract (8) Prior to Payment  
Totaling: \$26,071.10
- 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee  
Benefits and compensated time off for Abstract (8) (2026)  
Totaling: \$25,309.46

**Transfer of \$35,000 from CNB Operating to the Chase Operating Account. Transfer of \$25,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payroll #17 (2026) and Payroll #18 (2026) and the transfer of an additional \$15,500.00 from the Operating account to the Voucher account for Abstract 8 (2026) and transfer of \$9,500 for Abstract 9 (2026).**

- a. Chase Bank and Canandaigua National Bank Statements for July 2026.
- b. Payroll Change reports Payroll 15 (2026) and Payroll 16 (2026)
- c. Journal Change Entry report for July 16, 2026-August 20, 2026.
- d. July Collateralization Statement for Canandaigua National Bank and Trust

\_\_\_5\_\_\_ YES

\_\_\_0\_\_\_ NO

\_\_\_0\_\_\_ Abstaining

### **3. REPORTS TO THE BOARD**

#### **MOTION TO APPROVE: RESOLUTION 2026-106 – tabled**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_  
\_\_\_\_\_ offered the following motion and seconded by:  
\_\_\_\_\_

**“Motion to approve the August 2026 Treasurer’s Report.”**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

\_\_\_\_\_ Abstaining

#### **b. Director’s Report**

## **MOTION TO APPROVE: RESOLUTION 2026-107**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_KGray\_\_\_\_\_ offered the following motion and seconded by:

\_\_\_\_\_DLuke\_\_\_\_\_

**“Motion to approve the August 2026 Director’s Report.”**

\_\_\_5\_\_\_ YES

\_\_\_0\_\_\_ NO

\_\_\_0\_\_\_ Abstaining

## **4. OLD BUSINESS**

### **A. Community Room HVAC**

## **5. NEW BUSINESS**

### **A. Library Communications and Social Media Policies**

## **MOTION TO APPROVE: RESOLUTION 2026-108**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_KWieser\_\_\_\_\_ offered the following motion and seconded by:

\_\_\_\_\_MCollins\_\_\_\_\_

**“Motion to approve the attached changes to the Library’s  
Communications and Community Relations Policy 4000.5 and Social  
Media Policy 4000.6.”**

\_\_\_5\_\_\_ YES

\_\_\_0\_\_\_ NO

\_\_\_0\_\_\_ Abstaining

### **B. OWWL Card Replacement**

## **MOTION TO APPROVE: RESOLUTION 2026-109**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_DLUKe\_\_\_\_\_ offered the following motion and seconded by:  
\_\_\_APrater\_\_\_\_\_

**“Motion to approve updating Patron Policy 1000.4 regarding the \$1.00 fee for a replacement card to**

**Choices are to be discontinued as of 8/21  
or**

**a \$1.00 fee will be charged for all OWWL card replacements. ”**

We chose option two (charge \$1)

\_\_\_5\_\_\_ YES                      \_\_\_0\_\_\_ NO                      \_\_\_0\_\_\_ Abstaining

**C. ALA**

**D. 2027 Holidays**

**MOTION TO APPROVE: RESOLUTION 2026-110**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_KGray\_\_\_\_\_ offered the following motion and seconded by:  
\_\_\_APrater\_\_\_\_\_

**“Motion to approve the attached Williamson Public Library closed holidays for the 2027 calendar year and the breakouts in regards to eligibility for full-time and part-time holiday pay for those regularly scheduled to work on a day a library holiday falls in 2027.”**

\_\_\_5\_\_\_ YES                      0\_\_\_ NO                      \_\_\_0\_\_\_ Abstaining

**E. Benefits 12/1/2026-11/30/2027**

**F. Disaster Plan**

**MOTION TO APPROVE: RESOLUTION 2026-111**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_\_DLuke\_\_\_\_\_ offered the following motion and seconded by:

\_\_\_\_KWieser\_\_\_\_\_

**“Motion to approve the updated Williamson Public Library Disaster Plan.”**

\_\_\_\_5\_\_YES

\_\_\_\_0\_\_NO

\_\_\_\_0\_\_ Abstaining

**G. Assurance NYS Minimum Standards**

**MOTION TO APPROVE: RESOLUTION 2026-112**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 20, 2026 \_\_\_\_\_

\_\_\_\_DLuke\_\_\_\_\_ offered the following motion and seconded by:

\_\_\_\_MCollins\_\_\_\_\_

**“Motion to approve the Williamson Public Library Board of Trustees affirms that the Williamson Public Library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner’s Regulations 90.2 and directs the Williamson Public Library Director to email the Executive Director of the OWWL Library System, a link to the posted August 20,2026 Board Meeting Minutes, reflecting this assurance by the Williamson Public Library Board of Trustees.”**

\_\_\_\_5\_\_YES

\_\_\_\_0\_\_NO

\_\_\_\_0\_\_ Abstaining

**6. ADJOURNMENT**

**MOTION TO APPROVE: Adjournment at 6:35 pm**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on July 16, 2026 \_\_\_\_

\_\_\_\_KGray\_\_\_\_\_ offered the following motion and seconded by:

\_\_\_\_MCollins\_\_\_\_\_

**\_5\_\_YES**

**0\_NO**

**\_0\_\_ Abstaining**