

Williamson Public Library



6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, May 22, 2025

4:30 PM

Board Present: M. Collins, President, A. Prater, Secretary K. Gray, Trustee, C. Atwater, Trustee

Library Staff Present: (*Non-voting*) Director: K. Iraci, Treasurer: J. Corteville

Absent/Excused: N. Orbaker, Vice President

1. Call to order at: 4:32 pm

b. Public Participation: none

2. CONSENT AGENDA

A. MOTION TO APPROVE: RESOLUTION 2025-58

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 _____ K.

Gray _____ offered the following motion and seconded by: _____ M.
Collins _____

“Motion to approve the Minutes of the April 17, 2025 Board of Trustees Meeting.”

____ 4 ____ YES

____ 0 ____ NO

____ Abstaining

B. MOTION TO APPROVE: RESOLUTION 2025-59

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 ____A.

Prater_____ offered the following motion and seconded by: ____K.
Gray_____

““Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2025 Abstract (5) Prior to Payment
Totaling:\$6439.11
- 2) 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Abstract (5) (2025)
Totaling:\$35,858.86

Transfer of \$20,000 from CNB Operating to the Chase Operating Account. Transfer of \$25,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payrolls #12 (2025) and Payroll #13 (2025) and transfer of an additional \$8,000 from the Operating account to the Voucher account for Abstract 6 (2025).

- a. Chase Bank and Canandaigua National Bank Statements for April 2025.
- b. Payroll Change reports payroll 9 (2025), Payroll 10 (2025) and Payroll 11 (2025)
- c. Journal Change Entry report for April 17, 2025-May 22, 2025
- d. April Collateralization Statement for Canandaigua National Bank and Trust
- e. Jumbo Municipal Certificate of Deposit Statements and Renewal.”

 4 YES

 0 NO

 Abstaining

REPORTS TO THE BOARD

A. Treasurer's Report

B. MOTION TO APPROVE: RESOLUTION 2025-60

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 ____ C. Atwater _____ offered the following motion and seconded by: ____ A. Prater _____

“Motion to approve the May 2025 Treasurer’s Report.”

____ 4 ____ YES ____ 0 ____ NO _____ Abstaining

C. Director’s Report

MOTION TO APPROVE: RESOLUTION 2025-61

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 ____ C. Atwater _____ offered the following motion and seconded by: _____ K. Gray _____

“Motion to approve the May 2025 Director’s Report.”

____ 4 ____ YES ____ 0 ____ NO _____ Abstaining

4. OLD BUSINESS

A. Board Opening

C. MOTION TO APPROVE: RESOLUTION 2025-62

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 ____ C.

Atwater _____ offered the following motion and seconded by: __M.
Collins _____

**“Motion to approve the nomination and appointment of __Diane
Luke _____ for a five- year term for the Williamson Public
Library Board of Trustees starting on June 1, 2025 and ending on May 31,
2030.”**

 4 YES 0 NO Abstaining

B. Maturing CDs

C. 414

5. NEW BUSINESS

A. 2025 NYS Construction Grant

MOTION TO APPROVE: RESOLUTION 2025-63

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 __C.

Awater _____ offered the following motion and seconded by: ____A.
Prater _____

**“Motion to approve the preliminary submission of an intent to apply for
NYS Construction funds for three security cameras and a larger capacity
DVR as attached.”**

 4 YES 0 NO Abstaining

B. Library Cleaner

MOTION TO APPROVE: RESOLUTION 2025-64

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 A.
Prater offered the following motion and seconded by: C.
Atwater

“Motion to approve the probationary hiring of a part-time cleaner for the Williamson Public Library starting on May 30, 2025. ”

 4 YES 0 NO Abstaining

C.Inventory

MOTION TO APPROVE: RESOLUTION 2025-65

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 C.
Atwater offered the following motion and seconded by: K.
Gray

“Motion to approve the deaccessioning of the following equipment and furnishings

Melissa and Doug Doll House (2016) Inventory Control Tag #WPL0179 and Nova Walker with Seat (2005) Inventory Control Tag #WPL0462 due to damage. A local daycare has offered to take the doll house structure. The walker was placed in trash collection due to safety since it no longer had brakes. The doll house has been replaced in the Children’s Area. The doll house’s new inventory control tag is #WPL0527”

 4 YES 0 NO Abstaining

6. ADJOURNMENT

MOTION TO APPROVE: Adjournment at : 5:08 PM

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 22, 2025 C.

Atwater _____ offered the following motion and seconded by: K.
Gray _____

4 YES

0 NO

____ Abstaining