



## **Williamson Public Library**

### **Board of Trustees**

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### **Board of Trustees Meeting**

#### **Agenda**

**Thursday, January 19, 2023**

**3:30 PM**

1. Call to order
2. Consent agenda
  - a. Approve minutes of prior meeting
  - b. Audit and approval of bills, payrolls and compensated time off
3. Reports to the Board
  - a. Treasurer's Report
  - b. Director's report
4. Old business
  - a. Construction Grant-Network Wiring
  - b. Phone System
5. New business
  - a. 2023 Review of Personnel and Financial Policies
  - b. 2022 Closing of Financials
  - c. 2023 Reserves
  - d. 2023 Budget Final
  - e. 2023 Auditing 2022 and Financials and DLD & AUD Filing
  - f. 2023 Banks
  - g. 2023 Official Newspaper
  - h. 2023 Petty Cash Amount
  - i. 2023 Cash Up Amount
  - j. 2023 Trustee and Key Staff Conflict of Interest
  - k. 2023 Mileage Reimbursement
  - l. 2023 Allowable Pre-Pays
  - m. 2023 Official Signers
  - n. PT Under 20 hours Vacation Approval exceeding policy
  - o. Library Security
  - p. Rochester Library Foundation Grant Expenditure year end Certification
6. Adjournment