

Williamson Public Library



6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, December 16, 2021

4:30 PM

Present: President: M. Collins, N. Orbaker, Vice President, K. Gray, Trustee C. Atwater, Trustee, Director: K. Iraci, Treasurer: J. Corteville

Absent/Excused: A. Prater, Secretary,

1. Call to order at: 4:35 pm

2. Public Participation:

3. Consent agenda-

A. Approval of Minutes from Previous Meeting

MOTION TO APPROVE: RESOLUTION 2021-136

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021, Kay Gray offered the following motion and seconded by Michael Collins.

“Motion to accept the Minutes of the November 18, 2021 Board of Trustees Meeting.”

__4__ YES

__0__ NO

_____ Abstain

B. Audit and Approval of bills, payrolls, compensated time off and payroll change and MOTION TO APPROVE: RESOLUTION 2021-137

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021 Kay Gray offered the following motion and seconded by: Nancy Orbaker

Motion to certify the Board auditing and approval of

4. Old Business

a. Masking Town Complex

MOTION TO APPROVE: RESOLUTION 2021-140

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021 Kay Gray offered the following motion and seconded by: Michael Collins

Motion to approve that due to the increasing number of COVID cases in Wayne County the Library will follow CDC, NYS and the Town of Williamson masking requirements for patrons and staff entering, visiting, or utilizing services within the Library as per requirements by the Town for all entities that are part of the Town Complex.

 4 YES

 0 NO

 Abstaining

b. COVID Vaccine Boosters

MOTION TO APPROVE: RESOLUTION 2021-141

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021 Kay Gray offered the following motion and seconded by: Nancy Orbaker

“Motion to approve due to updates in the NYS COVID Vaccine Leave Mandate to retroactively approve leave for COVID booster vaccines for employees that utilized time during their regular work schedule to receive a vaccine that the Library will credit the vacation bank of REDACTED For Privacy with one hour of vacation time as per these NYS guidelines. “

 4 YES

 0 NO

 Abstaining

5. New Business

a. RRLC Grant

MOTION TO APPROVE: RESOLUTION 2021-142

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021 Caleb Atwater offered the following motion and seconded by: Nancy Orbaker

“Motion to approve accepting an RRLC American Recovery Act grant providing a digital equity privacy booth for the Williamson Public Library. “

4 YES

0 NO

Abstaining

b. POP Compliance

Michael Collins, Board President has reached out for guidance on whether the Library needs to have this plan via a third party vendor in place for 2022.

c. 2022 Worker’s Comp insurance

MOTION TO APPROVE: RESOLUTION 2021-143

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021 Caleb Atwater offered the following motion and seconded by: Nancy Orbaker

“Motion to approve after reviewing the attached quotes secured by Mead and Maloy for Utica National Insurance and the renewal quote provided by Traveler’s for Worker’s Comp coverage for January 1, 2022 - December 31, 2022 to accept the quote by Utica National and cancelling renewal of the Library’s coverage with Traveler’s due to cost savings. Mead and Maloy the Library’s Insurance Broker will handle the payment and paperwork.”

4 YES

0 NO

Abstaining

c. Portico Gutters

Library Board will discuss with the Town Supervisor and Town Board Building Liaison concerns previously reported by the Library and Library patrons of issues with the portico gutters and drainage.

d. COVID Quarantine Leave

MOTION TO APPROVE: RESOLUTION 2021-144

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021 Nancy Orbaker offered the following motion and seconded by: Michael Collins

“Motion to approve if a Williamson Public Library employee is ordered to quarantine due

to COVID 19 Diagnosis or Exposure by Public Health the Library will allow remote work and provide pay as per regular work schedule for days ordered to quarantine.”

6. Adjournment

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 16, 2021 Caleb Atwater offered the following motion and seconded by Nancy Orbaker

“Motion to adjourn the meeting at 6:31 pm.”

4 YES

0 NO

Abstaining