



6380 Route 21, Suite 1
Williamson, NY 14589
LIBRARY BOARD OF TRUSTEES MEETING
Thursday, September 17, 2026
4:30 PM

Board Present: M. Collins, President, A. Prater, Vice President, D. Luke, Secretary, K. Gray, Trustee, K. Wieser, Trustee

Library Staff Present: *(Non-voting)* Director: K. Iraci,

Absent/Excused: Treasurer: J. Corteville

Excused at 5:26 pm: Amy Prater

1. Call to order at: 4:34 pm

b. Public Participation: None

2. CONSENT AGENDA

MINUTES

A. MOTION TO APPROVE: RESOLUTION 2026-113

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 _____

_KGray_____ offered the following motion and seconded by:

_APrater_____

“Motion to approve the Minutes of the August 20, 2026 meeting, with a correction of the adjournment date.”

5 YES _____0__NO _____0__ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-114

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 _____

___APrater_____ offered the following motion and seconded by:
___DLuke_____

“Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2026 Abstract (9) Prior to Payment
Totaling: \$14,181.76
- 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee
Benefits and compensated time off for Abstract (9) (2026)
Totaling: \$24,411.97

Transfer of \$50,000 from CNB Operating to the Chase Operating Account. Transfer of \$25,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payroll #19 (2026) and Payroll #20 and transfer of \$9,500 for Abstract 10 (2026).

- a. Chase Bank and Canandaigua National Bank Statements for August 2026.
- b. Payroll Change reports Payroll 17 (2026) and Payroll 18 (2026)
- c. Journal Change Entry report for August 20, 2026 – September 17, 2026.
- d. August Collateralization Statement for Canandaigua National Bank and Trust

___5___ YES ___0___ NO ___0___ Abstaining

3. REPORTS TO THE BOARD

MOTION TO APPROVE: RESOLUTION 2026-115

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 _____

___KWieser_____ offered the following motion and seconded by:
___DLuke_____

“Motion to approve the September 2026 Treasurer’s Report.”

___5___ YES ___0___ NO ___0___ Abstaining

b. Director's Report

MOTION TO APPROVE: RESOLUTION 2026-116

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 _____
____APrater_____ offered the following motion and seconded by:
____KGray_____

“Motion to approve the September 2026 Director’s Report.”

5 YES _0_ NO _0_ Abstaining

4. OLD BUSINESS

A. HVAC

B. Benefits 12/1/2026-11/30/2027

C. Certificates of Deposit

MOTION TO APPROVE: RESOLUTION 2026-117

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 _____
_MCollins_____ offered the following motion and seconded by:
____KGray_____

“Motion to approve the renewal of the certificates of deposit for a 60 day term at the best possible rate.”

4 YES _0_ NO _0_ Abstaining

5. NEW BUSINESS

A. System Access/Two Factor Authentication Requirement/Policy

MOTION TO APPROVE: RESOLUTION 2026-118

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 _____
____MCollins_____ offered the following motion and seconded by:
____DLuke_____

“Motion to approve the purchase of eleven YubiKeys, model 5 NFC, at approximately \$58 per key per staff member, in order to meet two factor authentication requirements (soon to be required to access OWWL Library System provided accounts/software) along with a 10 slot individual locking storage safe for staff YUBIKEYs at the end of a shift, and 11 lanyards or keychains for each YubiKey.”

____4____ YES ____0____ NO ____0____ Abstaining

B. Imagination Library Grant

MOTION TO APPROVE: RESOLUTION 2026-119

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 ____
____KWieser_____ offered the following motion and seconded by:
____DLuke_____

“Motion to approve we acknowledge Macedon Public Library has received a NY State grant as part of the Dolly Parton Imagination Library. At this time, the Williamson Public Library is not affiliated with this grant.

____5____ yes ____0____ NO ____0____ abstaining

6. ADJOURNMENT

MOTION TO APPROVE: Adjournment at 5:50 pm

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on September 17, 2026 ____
____KGray_____ offered the following motion and seconded by:
____KWieser_____

____4____ YES 0____ NO ____0____ Abstaining