



Part Time Landscape Maintenance Tech (Summer Seasonal)

JOB SUMMARY:

Duties and Responsibilities:

Working a maximum of 10 hours a month May-August the Landscape Maintenance Technician will be supervised by the Library Director and complete a variety of tasks to achieve a functional and pleasant outdoor space for the Williamson Public Library and its patrons.

Essential Duties and Responsibilities include, but are not limited to:

- Weeding, edging, and mulching landscape beds which are the responsibility of the Library
- Trimming and pruning small trees, hedges and shrubs which are the responsibility of the Library
- Removing unwanted, dead, or damaged limbs, branches, weeds, and leaves from landscape beds/planting areas and cleanup of the portico area, public entryway and staff entry and parking lot areas that are the responsibility of the Library.
- Disposing of landscaping trimmings, leaves and waste to the Town complex trash bins
- Planting of shrubs, flowers or greenery as determined by the Library
- Watering landscape beds and plantings which are the responsibility of the Library as needed.
- Monitoring and maintaining plant health in the landscape beds which are the responsibility of the Library
- Power washing the portico area, sidewalks, and patio as needed
- Assisting staff with library storage shed organization and cleanout, the moving, placement, and storage of patio furnishings, and assisting staff with outdoor programming set up including tables, tents, and chairs.
- **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**
Working knowledge of landscape plants, shrubs, and landscape care along with the equipment used to maintain landscape beds and plantings. Ability to work with minimal supervision to safely complete tasks with work scheduled during library hours of operations M-TH (8 am to 8 pm) Friday (8:00 am to 5 pm) and Saturday (9:30 am to 2 pm). Ability to lift 50 pounds and handle the physical

demands of the job, including standing, bending, lifting, pulling, and climbing. Ability to follow all safety protocols and work cooperatively with library staff.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma

WORKING CONDITIONS: The work is to be performed outside. The employee is expected to repetitively lift and move materials up to 50 lbs. and stand, lift and bend for extended periods of time.

BENEFITS: Option to join the NYS Retirement System