Williamson
PUBLIC LIBRARY

6380 Route 21, Suite 1
Williamson, NY 14589
LIBRARY BOARD OF TRUSTEES MEETING
Thursday, November 19, 2026
4:30 PM

Board Present: M. Collins, President, A. Prater, Vice President, D. Luke, Secretary, K. Gray, Trustee,
Library Staff Present: *(Non-voting)* Director: K. Iraci, Treasurer: J. Corteville
Absent/Excused: K. Wieser. Trustee

1. Call to order at: 4:35 pm

b. Public Participation: None

2. CONSENT AGENDA

A.MINUTES
MOTION TO APPROVE: RESOLUTION 2026-135

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ ___KGray_____ offered the following motion and seconded by: ___DLuke_____

"Motion to approve the October 15, 2026 Minutes."

___4___YES **____0___NO** _____ Abstaining

B.MOTION TO APPROVE: RESOLUTION 2026-136

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____

_____APrater_____ offered the following motion and seconded by:
_____DLuke_____

"Motion to certify the Board auditing and approval of

1) Payment of Bills and Check Signing for 2026 Abstract (11) Prior to Payment Totaling: $53,824.07

2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Abstract (11) (2026) Totaling:$37,623.87

Transfer of $30,000 from CNB Operating to the Chase Operating Account. Transfer of $25,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payroll #24 (2026) and Payroll #25 and the transfer of $5,000 for Abstract 12 (2026).

a. **Chase Bank and Canandaigua National Bank Statements for October 2026.**
b. **Payroll Change reports Payroll 21 (2026), Payroll 22 (2026) and Payroll 23 (2026)**
c. **Journal Change Entry report for October 15, 2026- November 19, 2026.**
d. **October Collateralization Statement for Canandaigua National Bank and Trust**

___4___YES **____0___NO** _____ Abstaining

3. REPORTS TO THE BOARD

MOTION TO APPROVE: RESOLUTION 2026-137

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____
_____APrater_____ offered the following motion and seconded by:
_____DLuke_____

"Motion to approve the November 2026 Treasurer's Report and to note the Treasurer's finding of a duplicate entry of a $1.60 credit card revenue payment and its correction."

__4____YES **__0_____NO** _____ Abstaining

b. Director's Report

MOTION TO APPROVE: RESOLUTION 2026-138

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ ___DLuke_____ offered the following motion and seconded by: _____KGray_____

"Motion to approve the November 2026 Director's Report."

__4____YES **_0_____NO** _____ Abstaining

4. **OLD BUSINESS**

A. Great Give Back

b. Benefits 12/1/2026-11/30/2027

MOTION TO APPROVE: RESOLUTION 2026-139

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ ____DLuke_____ offered the following motion and seconded by: _____MCollins_____

"Motion to approve the finalized December 1, 2026 - November 30, 2027 benefit stipends and eligible staff elections as attached. The attached will be reflected starting on Payroll 25 (2026) and run through Payroll 23 (2027) unless there is a qualifying event that results in benefit enrollment changes."

____4__YES **___0____NO** _____ Abstaining

c. Board Training

MOTION TO APPROVE: RESOLUTION 2026-140

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ ____APrater_____ offered the following motion and seconded by: _____KGray_____

"Motion to approve acceptance of the certificate of completion for Trustee Kate Wieser of 1.0 hours of New Trustee Orientation training provided by OWWL Library System as attached."

__4____YES **____0___NO** _____ Abstaining

5. NEW BUSINESS

A. AED
MOTION TO APPROVE: RESOLUTION 2026-141

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ __DLuke_____ offered the following motion and seconded by: ____KGray_____

"Motion to approve the deaccessioning of the Library's AED unit and its accessories due to the age of the unit, the expiration of the unit's battery, and supplies. The Library will explore grant opportunities for a new unit. The Town currently has one unit in the Complex on the Town side."

WPL0046	AED Device	pads		Oct-17	169	staff work area

__4____YES **____0___NO** _____ Abstaining

B.Distress Buttons

MOTION TO APPROVE: RESOLUTION 2026-142

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ ___APrater_____ offered the following motion and seconded by: _____DLuke_____

"Motion to approve based on staff feedback and use the ending of the Library's lease with Doyle of equipment."

____4__YES **____0___NO** _____ Abstaining

"I move that the Board enter into executive session pursuant to Public Officers Law § 105(1)(f) to discuss the employment history of a particular individual.

___DLuke_____ offered the above motion and seconded by: _____MCollins_____

____4__YES **___0____NO** _____ Abstaining

Director Iraci was excused from the room.

Board entered Executive Session at ___5:08_____

I move that the Board exit executive session at _____5:15____.

___4___YES **__0_____NO** _____ Abstaining

"___MCollins_____ offered the above motion and seconded by: _____KGray_____

C. Director Contract

MOTION TO APPROVE: RESOLUTION 2026-143

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____

_____APrater_____ offered the following motion and seconded by:
_____KGray_____

"Motion to approve a contract with the Williamson Public Library Director for 2027-2032 and to approve Board President Michael Collins to ratify the contract on behalf of the Williamson Public Library Board of Trustees."

__4____YES **__0_____NO** _____ Abstaining

D. 2027 Budget

MOTION TO APPROVE: RESOLUTION 2026-144

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____
_____MCollins_____ offered the following motion and seconded by:
_____DLuke_____

"Motion to approve finalization of the Williamson Public Library's 2027 budget as attached."

___4___YES **___0____NO** ____0__ Abstaining

E. Replacement Card Policy

MOTION TO APPROVE: RESOLUTION 2026-145

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____
_____APrater_____ offered the following motion and seconded by:
_____KGray_____

"Motion to approve adding to the Youth Registration (ages 5-15) the following

Minors with an unexpired lost card may request a replacement card upon proof of identification and payment of the $1.00 replacement card fee."

___4___YES **__0_____NO** ___0__ Abstaining

F. AI Policy

G.OWWL System Managed Domain Registration

MOTION TO APPROVE: RESOLUTION 2026-146

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ __MCollins_____ offered the following motion and seconded by: _____DLuke_____

"Motion to approve to transfer Williamson Public Library Domain Management to the OWWL Library System and extend the Library's current registration by an additional year."

___4___YES **____0___NO** _____ Abstaining

H. Overdrive LIBBY OWWL Funding Commitment (2027)

MOTION TO APPROVE: RESOLUTION 2026-147

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ _____APrater_____ offered the following motion and seconded by: _____MCollins_____

"Motion to approve to the attached 2027 funding commitment to the OWWL Library System for the Overdrive/Libby fiction collection."

___4___YES **__0_____NO** _____ Abstaining

I. Certificates of Deposit Renewal

MOTION TO APPROVE: RESOLUTION 2026-148

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____MCollins_____ offered the following motion and seconded by: _____DLuke_____

"Motion to approve renewal of the Library Certificates of Deposit for a 6month_____ term at ____4.35%_____ or the best possible rate."

__4____YES **____0___NO** _____ Abstaining

J. Surplus and Broken Items for OWWL Electronic Recycling

MOTION TO APPROVE: RESOLUTION 2026-149

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 _____ ____MCollins_____ offered the following motion and seconded by: _____DLuke_____

"Motion to approve the following item for the OWWL Library System electronics recycling HP Monitor 3CQ7320CB4 (display issue)."

__4____YES **____0___NO** _____ Abstaining

K. ADJOURNMENT

MOTION TO APPROVE: Adjournment at 5:54 pm

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on November 19, 2026 ___ ___KGray_____offered the following motion and seconded by: _____MCollins____

__4_YES **0_NO** _ Abstaining