Williamson Public Library



6380 Route 21, Suite 1 Williamson, NY 14589 LIBRARY BOARD OF TRUSTEES MEETING Friday, December 20, 2024 3:00 PM

Board Present: M. Collins, President, N. Orbaker, Vice President, A. Prater, Secretary, C

Atwater, Trustee

Library Staff Present: (Non-voting) Director: K. Iraci, Treasurer: J. Corteville

Absent/Excused: K. Gray, Trustee

1. Call to order at: 3:10 pm

2. Public Participation: Steve Felker

3. Consent agenda-

MOTIO At a me William Atwate	ON TO APPROV eeting of the Boanson Public Libra	•	son Public Library held at the n December 20, 2024C. otion and seconded by:M.	
Collins _.				
"Mot	ion to approve	e the Minutes of the Novem	mber 21, 2024 meeting."	
4	YES	0NO	O Abstainin	g
MOTIO At a me	ON TO APPROVE eeting of the Boa	s from December 6, 2024- E: RESOLUTION 2024-159 and of Trustees of the Williamson		

[&]quot;Motion to approve the Minutes of the December 6, 2024 meeting with the correction Trustee C. Atwater was not present and was excused."

YES	YESNOAbstai			
A. Audit a	and Approval of E	Bills, Payrolls and Comper	nsated Time Off	
At a meeting of th Williamson Public	Library in William	TION 2024-160 es of the Williamson Public I son, New York on Decembe wing motion and seconded b	er 20, 2024	
"Motion	to certify the Bo	oard auditing and approv	val of	
	of Bills and Checl 514,503.08	k Signing for 2024 Abstrac	t (12A) Prior to Payment	
Benefits a	•	ent of Payroll, Payroll Proced time off for Abstract (12)	•	
\$10,000 on Jan \$26,000 from benefit expend Holiday) and l	nuary 15, 2024 for the Chase Operati litures for Payroll Payroll #2 (2025).	Chase Voucher account Ating Account to the Payroll a	account to cover payroll and 31/24 due to New Year's Day	
b.	Payroll Change re	eports payroll 25 and Payro	ll 26 (2024)	
c.	Journal Change F	Entry report for November 2	21, 2024-December 20, 2024	
	November Collate and Trust	eralization Statement for Ca	anandaigua National Bank	
e.	Jumbo Municipal	Certificate of Deposit State	ements"	
VES		NO	Abstaining	

Treasurer's Report		1.404				
MOTION TO APPROVE		-	a Library hald (at the		
At a meeting of the Boa Williamson Public Librar			•			
Atwater						
Orbaker		ving monor and				
"Motion to approve	the December Trea	surer's Repo	ort."			
4YES	0	NO		_ Abstaining		
Director's Report MOTION TO APPROVE	E: RESOLUTION 2024	l-162				
At a meeting of the Boa			•			
Williamson Public Libra	•					
Atwater		ng motion and	seconded by: _	A.		
Prater						
"Motion to approve	the December Dire	ctor's Report	t."			
4YES	0	NO		_ Abstaining		
4. OLD BUSINESS						
A. Safety and Seco	urity Project					
MOTION TO AP	PROVE: RESOLUTIO	N 2024-163				
Williamson Publi Prater	At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December, 2024A. Prater offered the following motion and seconded by:CAtwater					
	prove signing the at the sole bidder Nich roject."		-	-		

	4_	YES	_	0_	NO	_	Abstaining
В.	Allied	Audit l	Dates				
C.	Inver	ntory					
	MOTIO	N TO AP	PROVE: RESC	OLUTIO	N 2024-1	64	
	William: Orbake	son Publi r	c Library in Wi	lliamson _ offered	n, New Yo	rk on Dece	blic Library held at the ember, 2024N. n and seconded by:
		ne attacl	•	-			y barcoding project 'illiamson Public
	4	YES		0	_NO		Abstaining
D.			ning Certifi PROVE: RESC			65	
Willian	nson Pul er	blic Libraı	ry in Williamso	n, New `	York on D	ecember,	rary held at the 2024C. conded by:M.
			the attached el Collins."	Trust	ee traini	ng certifi	cations for Caleb
4_	YES	;		0	NO		Abstaining
A.Dire		Busine	SS ers Insurance				

B. Addition to Bylaws

M	OTION TO APPRO At a meeting of the	VE: RESOLUTION e Board of Trustees		mson Public Lib	rary held at the
	Williamson Public	Library in Williamso	on, New York	on December,	2024C.
		Onere		ng motion and s	coorded by.
	"Motion to app	rove the attached	d proposed	addition to th	e Williamson
		ylaws regarding I			
		Volunteers as att			_
	=	the proposed cha	_		
	•	or regular or speci	_	_	
	-	erve as the meeti oved at the Janua	•	-	_
		rt of the Bylaws a	-	, board or rius	stees inleeting
	viii become par	to the bylaws a	o / li ciole / li		
	4 VEC	0 N/	_	A hatainin	~
	4YES	0NC	·	Abstainin	9
c Roar	d Workplace Har	racement Trainin	ıσ		
	TO APPROVE: RE		0		
	eting of the Board of			•	
	on Public Library in \				
			ig motion and	ı seconaea by: ₋	C.
"ttvatoi_					
	n to approve the	_	_		-
_	ted interactive NY r, Michael Collins				_
	d assessment for	•	•		
_	ving remotely out	_	-		_
and con	npleted Assessme	ent form to the B	oard."		
4	_YES	0_	_NO		Abstaining
D 2025	Budget				
	_	ROVE: RESOLUTI	ON 2024-168	3	

	Williamson F Atwater	Public Library in Willia	amson, Nev fered the fo	Williamson Public Libra v York on December, 20 bllowing motion and seco	024C.
	"Motion to	approve the attac	hed final	ized 2025 Budget"	
4_	YES	0NO	l	Abstaini	ng
MOTI	ADJOURNI ON TO APPROV				
, rajo	At a meeting Williamson F	Public Library in Willia	amson, Nev	Williamson Public Libra w York on December 20 ed the following motion a	, 2024 at
	_4YES	NO		_ Abstaining	