Williamson
PUBLIC LIBRARY

6380 Route 21, Suite 1
Williamson, NY 14589
LIBRARY BOARD OF TRUSTEES MEETING
Thursday, October 15, 2026
4:30 PM

Board Present: M. Collins, President, A. Prater, Vice President, D. Luke, Secretary, K. Gray, Trustee,K. Wieser. Trustee
Library Staff Present: *(Non-voting)* Director: K. Iraci, Treasurer: J. Corteville
Absent/Excused:

1. Call to order at: 4:35 pm

b. Public Participation: None

2. CONSENT AGENDA

MINUTES

A. MOTION TO APPROVE: RESOLUTION 2026-120

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ __APrater_____ offered the following motion and seconded by: _____KWieser_____

"Motion to approve the minutes of the September 17, 2026 meeting, with an explanatory note. Motion 119 was made prior to the board member being excused."

___5___YES **____0___NO** __0___ Abstaining

B. MOTION TO APPROVE: RESOLUTION 2026-121

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ _____DLuke_____ offered the following motion and seconded by: _____KGray_____

"Motion to certify the Board auditing and approval of

1) Payment of Bills and Check Signing for 2026 Abstract (10) Prior to Payment Totaling: $6,356.93

2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Abstract (10) (2026) Totaling: $24,858.18

Transfer of $40,000 from CNB Operating to the Chase Operating Account. Transfer of $37,500 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payroll #21 (2026) and Payroll #22 and Payroll# 23 (2026) and the transfer of $7,500 for Abstract 11 (2026).

a. **Chase Bank and Canandaigua National Bank Statements for September 2026.**
b. **Payroll Change reports Payroll 19 (2026) and Payroll 20 (2026)**
c. **Journal Change Entry report for September 17, 2026- October 15, 2026.**
d. **September Collateralization Statement for Canandaigua National Bank and Trust**

__5____YES **____0___NO** ___0__ Abstaining

3. REPORTS TO THE BOARD

MOTION TO APPROVE: RESOLUTION 2026-122

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ _KGray_____ offered the following motion and seconded by: _____APrater_____

"Motion to approve the October 2026 Treasurer's Report."

___5___YES **_____0__NO** __0___ Abstaining

b. Director's Report

MOTION TO APPROVE: RESOLUTION 2026-123

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ _____DLuke_____ offered the following motion and seconded by: _____KWieser_____

"Motion to approve the October 2026 Director's Report."

___5___YES **____0__NO** __0__ Abstaining

4. **OLD BUSINESS**

A. Benefits 12/1/2026-11/30/2027

MOTION TO APPROVE: RESOLUTION 2026-124

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ __DLuke_____ offered the following motion and seconded by: _____APrater_____

"Motion to approve the following as the employer offered health and dental plans for December 1,2026-November 30, 2027 for eligible employees of the Williamson Public Library, offering the Bronze 4 option and the DBOE-4 dental plan."

5 YES **___0____NO** __0___ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-125

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ ____MCollins_____ offered the following motion and seconded by: __KWieser_____

"Motion to approve the OWWL Library System EAP program benefit for the attached employees and Board of Trustees at an annual cost of $356.00. Staff and Board utilize the NYS required employer trainings provided via this benefit."

___5___YES **___0____NO** ____0__ Abstaining

B.Certificates of Deposit
C. Great Give Back
MOTION TO APPROVE: RESOLUTION 2026-126

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ __DLuke_____ offered the following motion and seconded by: _____KGray_____

"Motion to approve the Williamson Public Library as part of the Great Give Back 2026 will collect from the community supplies for the Humane Society of Wayne County and the Williamson Come Unity Center Food Pantry."

___5___YES **_____0__NO** ____0__ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-127

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ ____APrater_____ offered the following motion and seconded by: _____KWieser_____

"Motion to approve the Williamson Public Library will be a collection site for Toys for Tots during the months of October, November and early December."

___5___YES **_____0__NO** __0___ Abstaining

C. **System Access/Two Factor Authentication**

5. NEW BUSINESS

A. 2027 Budget
MOTION TO APPROVE: RESOLUTION 2026-128

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ ___KGray_____ offered the following motion and seconded by: _____APrater_____

"Motion to approve the attached as the Williamson Public Library base stipend for eligible employees scheduled for 37.5 hours a week and pro-rated for those eligible scheduled under 37.5 hours a week for December 1, 2026 – November 30, 2027."

____5__YES **____0___NO** ___0__ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-129

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ _____DLuke_____ offered the following motion and seconded by: _____KWieser_____

"Motion to approve the attached pay rate schedule starting on January 1, 2027."

__5____YES **____0___NO** _0____ Abstaining

MOTION TO APPROVE: RESOLUTION 2026-130

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ ____APrater_____ offered the following motion and seconded by: _____MCollins_____

"Motion to approve finalizing the attached budget for 2027 library operations."

___5___YES **__0_____NO** ___0__ Abstaining

B. Health and PTO Policies

MOTION TO APPROVE: RESOLUTION 2026-131

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ ____MCollins_____ offered the following motion and seconded by: _____KGray_____

"Motion to approve the attached changes to Personnel Policy 4.01 Vacation Leave and 4.03 Personal Leave."

___5___YES **_____0__NO** __0___ Abstaining

C. E-Rate and NYS Aid

MOTION TO APPROVE: RESOLUTION 2026-132

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____ ____KWieser_____ offered the following motion and seconded by: _____APrater_____

"Motion to approve the attached statements on E-Rate and NYS Budgeted Aid for Libraries."

___5___YES **___0____NO** _____0_ Abstaining

D. Program Collaboration

MOTION TO APPROVE: RESOLUTION 2026-133

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____

____APrater_____ offered the following motion and seconded by:
_____KGray_____

"Motion to approve the Williamson Public Library entering into an agreement with Caleb Atwater, CFP, CRPC as a representative from Merrill Lynch, Pierce, Fenner and Smith for a free informational two-part series covering Estate Planning and Health Care in Retirement for the community. Representatives from Philippone Law Offices in Rochester and Excellus will assist in the informational series presentation."

____5__YES **___0____NO** ___0__ Abstaining

E. Release of Levy/PILOT Funds

MOTION TO APPROVE: RESOLUTION 2026-134

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 _____
__KGray_____ offered the following motion and seconded by:
_____DLuke_____

"Motion to approve the release as pursuant to Section 259 of the Education Law of the State of New York, the levy of $451,239 collected by the Williamson Central School District on behalf of the Williamson Public Library for the continuing support and maintenance of the Williamson Public Library along with release of 2026 PILOT monies distributed by the Wayne County Industrial

Agency to the Williamson Central School District for the Williamson Public Library of $2,207.83. The said sums totaling $453,446.83 are requested to be paid over to the Trustees of the Williamson Public Library by December 16, 2026.

Board Members Present:	YES, NO or ABSTAIN
Michael Collins	yes
Amy Prater	yes
Diane Luke	yes
Kathryn Gray	yes
Kate Wieser	yes

__5____YES **___0____NO** _____0_ Abstaining

6. ADJOURNMENT

MOTION TO APPROVE: Adjournment at 7:20 pm
At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on October 15, 2026 ___
__KGray_____offered the following motion and seconded by:
____DLuke_____

_5__YES **0_NO** _0__ Abstaining