

# Williamson Public Library



6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES MEETING

Wednesday, December 17, 2025

4:30 PM

**Board Present:** M. Collins, President, A. Prater, Vice President, K. Gray, Trustee, D. Luke, Secretary

**Library Staff Present:** (*Non-voting*) Director: K. Iraci, Treasurer: Jamie Corteville

**Absent/Excused:**

**1. Call to order at: 4:31 pm**

**b. Public Participation: Kate Wieser**

**2. CONSENT AGENDA**

## A. MOTION TO APPROVE: RESOLUTION 2025-135

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 \_\_\_\_\_

K. Gray \_\_\_\_\_ offered the following motion and seconded by:

A. Prater \_\_\_\_\_

**“Motion to approve the Minutes of the November 20, 2025 meeting.”**

\_\_\_\_ 4 \_\_\_\_ YES

\_\_\_\_ 0 \_\_\_\_ NO

\_\_\_\_ Abstaining

## **B. MOTION TO APPROVE: RESOLUTION 2025-136**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 \_\_\_\_\_

A. Prater \_\_\_\_\_ offered the following motion and seconded by:  
\_\_\_\_\_  
K. Gray \_\_\_\_\_

““Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2025 Abstract (12) Prior to Payment  
Totaling: \$9128.81
- 2) 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Abstract (12) (2025)  
Totaling: \$23,128.11

**Transfer of \$40,000 from CNB Operating to the Chase Operating Account. Transfer of \$25,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payrolls #27 (2025) and Payroll #1 (2026) transfer of an additional \$1500.00 from the Operating account to the Voucher account for Abstract 12 (2025), Transfer of \$8000 from Operating account to the Voucher account for Abstract 1 (2026).**

- a. Chase Bank and Canandaigua National Bank Statements for November 2025.
- b. Payroll Change reports payroll 25 (2025) and Payroll 26 (2025)
- c. Journal Change Entry report for November 20, 2025-December 17, 2025
- d. November Collateralization Statement for Canandaigua National Bank and Trust

\_\_\_\_ 4 YES      \_\_\_\_ 0 NO      \_\_\_\_ Abstaining

## REPORTS TO THE BOARD

### A. Treasurer's Report

#### **MOTION TO APPROVE: RESOLUTION 2025-137**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025

\_\_\_\_\_ A. Prater \_\_\_\_\_ offered the following motion and seconded by:  
\_\_\_\_\_ M. Collins \_\_\_\_\_

**“Motion to approve the December 2025 Treasurer’s Report.”**

\_\_\_\_ 4 \_\_\_\_ YES                    \_\_\_\_ 0 \_\_\_\_ NO                    \_\_\_\_ Abstaining

### b. Director's Report

#### **MOTION TO APPROVE: RESOLUTION 2025-138**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 \_\_\_\_\_

K. Gray \_\_\_\_\_ offered the following motion and seconded by: \_\_\_\_\_ D. Luke \_\_\_\_\_

**“Motion to approve the December 2025 Director’s Report.”**

\_\_\_\_ 4 \_\_\_\_ YES                    \_\_\_\_ 0 \_\_\_\_ NO                    \_\_\_\_ Abstaining

## 4. OLD BUSINESS

### A. Safety and Security Project Final 10%

### B. Copier Leases

## 5. NEW BUSINESS

### A. Board Vacancy

#### **MOTION TO APPROVE: RESOLUTION 2025-139**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 \_\_\_\_\_

A. Prater \_\_\_\_\_ offered the following motion and seconded by: \_\_\_\_\_

\_\_\_\_\_  
K. Gray \_\_\_\_\_

**“Motion to approve Town of Williamson resident Kathryn “Kate” Wieser to fill the remaining two years of the five year Board term of Nancy Orbaker for the Williamson Public Library Board of Trustees. Nancy resigned down due to health reasons in the fall. The remainder of Nancy’s term will be filled by Kate Wieser starting January 1, 2026 - December 31, 2028.”**

\_\_\_\_4\_\_\_\_ YES      \_\_\_\_0\_\_\_\_ NO      \_\_\_\_\_ Abstaining

### B. Board Workplace Harassment Training via EAP Program

### C. RRLC Special Project Grant

#### **MOTION TO APPROVE: RESOLUTION 2025-140**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 \_\_\_\_\_

K. Gray \_\_\_\_\_ offered the following motion and seconded by:

\_\_\_\_\_  
D. Luke \_\_\_\_\_

**“Motion to approve the application for a RRLC Special Project grant for an interactive gaming kiosk for the library in replacement of the OCCULUS Rift.”**

4 YES

0 NO

       Abstaining

## 6. ADJOURNMENT

**MOTION TO APPROVE:** Adjournment at 5:40 pm

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025

K. Gray    offered the following motion and seconded by:    D. Luke   

4 YES

0 NO

       Abstaining