

Williamson Public Library



6380 Route 21, Suite 1
Williamson, NY 14589
LIBRARY BOARD OF TRUSTEES MEETING
Wednesday, December 17, 2025
4:30 PM

Board Present: M. Collins, President, A. Prater, Vice President, K. Gray, Trustee, D. Luke, Secretary

Library Staff Present: *(Non-voting)* Director: K. Iraci, Treasurer: Jamie Corteville

Absent/Excused:

1. Call to order at: 4:31 pm

b. Public Participation: Kate Wieser

2. CONSENT AGENDA

A. MOTION TO APPROVE: RESOLUTION 2025-135

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 _____
K. Gray_____ offered the following motion and seconded by:
_____A. Prater_____

“Motion to approve the Minutes of the November 20, 2025 meeting.”

___ 4 ___ YES

___ 0 ___ NO

_____ Abstaining

B. MOTION TO APPROVE: RESOLUTION 2025-136

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 _____

A. Prater_____ offered the following motion and seconded by:

_____K. Gray_____

““Motion to certify the Board auditing and approval of

1) Payment of Bills and Check Signing for 2025 Abstract (12) Prior to Payment
Totaling: \$9128.81

2) 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee
Benefits and compensated time off for Abstract (12) (2025)
Totaling: \$23,128.11

Transfer of \$40,000 from CNB Operating to the Chase Operating Account. Transfer of \$25,0,000 from Chase Operating to the Payroll account to cover payroll and benefit expenditures for Payrolls #27 (2025) and Payroll #1 (2026) transfer of an additional \$1500.00 from the Operating account to the Voucher account for Abstract 12 (2025), Transfer of \$8000 from Operating account to the Voucher account for Abstract 1 (2026).

- a. Chase Bank and Canandaigua National Bank Statements for November 2025.**
- b. Payroll Change reports payroll 25 (2025) and Payroll 26 (2025)**
- c. Journal Change Entry report for November 20, 2025-December 17, 2025**
- d. November Collateralization Statement for Canandaigua National Bank and Trust**

____4__ YES

____0__ NO

_____ Abstaining

REPORTS TO THE BOARD

A. Treasurer's Report

MOTION TO APPROVE: RESOLUTION 2025-137

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025

_____ A. Prater _____ offered the following motion and seconded by:
_____ M. Collins _____

"Motion to approve the December 2025 Treasurer's Report."

___4___ YES ___0___ NO _____ Abstaining

b. Director's Report

MOTION TO APPROVE: RESOLUTION 2025-138

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 _____

K. Gray _____ offered the following motion and seconded by: _____ D. Luke _____

"Motion to approve the December 2025 Director's Report."

___4___ YES ___0___ NO _____ Abstaining

4. OLD BUSINESS

A. Safety and Security Project Final 10%

B. Copier Leases

5. NEW BUSINESS

A. Board Vacancy

MOTION TO APPROVE: RESOLUTION 2025-139

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 ____

A. Prater_____ offered the following motion and seconded by: ____

_K. Gray_____

“Motion to approve Town of Williamson resident Kathryn “Kate” Wieser to fill the remaining two years of the five year Board term of Nancy Orbaker for the Williamson Public Library Board of Trustees. Nancy resigned down due to health reasons in the fall. The remainder of Nancy’s term will be filled by Kate Wieser starting January 1, 2026 - December 31, 2028.”

___4___ YES

___0___ NO

_____ Abstaining

B. Board Workplace Harassment Training via EAP Program

C. RRLC Special Project Grant

MOTION TO APPROVE: RESOLUTION 2025-140

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 ____

K. Gray_____ offered the following motion and seconded by:

_____D. Luke_____

“Motion to approve the application for a RRLC Special Project grant for an interactive gaming kiosk for the library in replacement of the OCCULUS Rift.”

___4___YES

___0___NO

_____Abstaining

6. ADJOURNMENT

MOTION TO APPROVE: Adjournment at 5:40 pm

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 17, 2025 _

K. Gray__ offered the following motion and seconded by: __D. Luke_____

_4__YES

0_NO

_____Abstaining